

Minutes for Downtown North Bay Board of Management

May 5, 2021

Call to Order

A board meeting of Downtown North Bay was held on May 5, 2021 at the Chamber of Commerce boardroom and via Zoom. It began at 8:01 am and was presided over by Chair Michelle Trudeau.

Attendees

Voting members in attendance included Michelle Trudeau, Katie Bevan, Barry Klus, Rae Brenne, Dayna Greco, Dave Mendicino, Bev Hillier, Sara Gage and executive director Amber Livingstone.

Regrets: Mac Bain

Guests: Josh Trudeau from BDO.

Declaration of Conflict of Interest

Verbal declaration by Katie Bevan re: March Break Bundle reimbursement via cheque.

1 Acceptance of Agenda

A motion to accept the May 5, 2021 agenda was made by Dave Mendicino and seconded by Brannyn Hale. **Resolution 2021-32**

2 Approval of Minutes

A motion to accept the minutes of the previous March 3, 2021 meeting was made by Barry Klus and seconded by Brannyn Hale. **Resolution 2021-33**

3 BDO Presentation of 2020 Audit

A motion to accept audit report for 2020 from BDO was made by Barry Klus and seconded by Brannyn Hale. **Resolution 2021-34**

4 Financial Reports

The April 2021 expenses were presented by Sara Gage.

The following resolutions were adopted:

Motion to adopt expenses for April 2021; cheques 2014-2038 totaling \$14,627.55 as presented was made by Barry Klus and seconded by Dave Mendicino. **Resolution 2021-35**

Motion to accept payments totaling \$399.46 to The FARM – cheque 2028 re: March Break Bundle reimbursement was made by Barry Klus and seconded by Dave Mendicino. **Resolution 2021-36**

Great work by Sara on the audit.

Committee Reports

Promotions and Marketing report was presented by Rae Brenne.

Next combined committee meeting is Monday, May 17th at 8:30am.

Beautification & Safety report was presented by Barry Klus & Katie Bevan.

Safety:

Barry talked to Sword Security about increased activity; they agreed to be more detailed in their patrols.

Barry also connected with the police chief; their 4-person unit has been quite busy around the city, and will ensure that we continue to see a police presence and foot patrols downtown.

Katie shared about the safety survey mentioned in the Nugget. Bev advised that the DNSSAB was hosting the survey and it was available on the municipality's website. Amber to forward the survey to membership.

Beautification:

Good meeting on April 19th; next meeting is May 17th at 8:30am.

DIAC report was presented by Dave Mendicino.

Meeting with Board and DIAC regarding consultation for redesign happens May 6th via Zoom.

5 Redesign of Downtown

Discussion held in advance of DIAC meeting for early thoughts on documents and specs provided.

Next meeting is scheduled for Wednesday, June 2, 2021 at 8 am.

6 Adjournment

Brannyn Hale moved that the meeting be adjourned, this was seconded by Barry Klus, and was agreed upon at 9:45 am. **Resolution 2021-37**

Michelle Trudeau

Chair, Downtown North Bay

Date of Approval