

COVID-19 INFORMATION & RESOURCES



BE PREPARED

MINISTRY OF LABOUR - PROVINCIAL BLITZ

Here are the 4 things that provincial officers are looking for when they conduct their education and safety blitzes:

- 1 - Is there a staff screening program in place at the business?**
- 2 - Is the business' signage for capacity limits visible?**
- 3 - Is the business' Covid Safety Plan available to staff?**
- 4 - What is the business' sanitization protocol?**

For #4 [click here to access posters for your workplace.](#)

TOPICS:

[MINISTRY OF LABOUR -
PROVINCIAL BLITZ](#)

[KNOW YOUR
RESPONSIBILITIES AS AN
EMPLOYER](#)

[DEVELOP WORKPLACE
SAFETY PLAN](#)

[SCREENING](#)

[CAPACITY LIMITS](#)

[SIGNAGE](#)

[RESTAURANT AND FOOD
SERVICES SECTOR](#)

[OTHER SECTORS](#)

[VACCINATION CLINIC
SCHEDULE](#)

[PROOF OF VACCINATION](#)



Employer

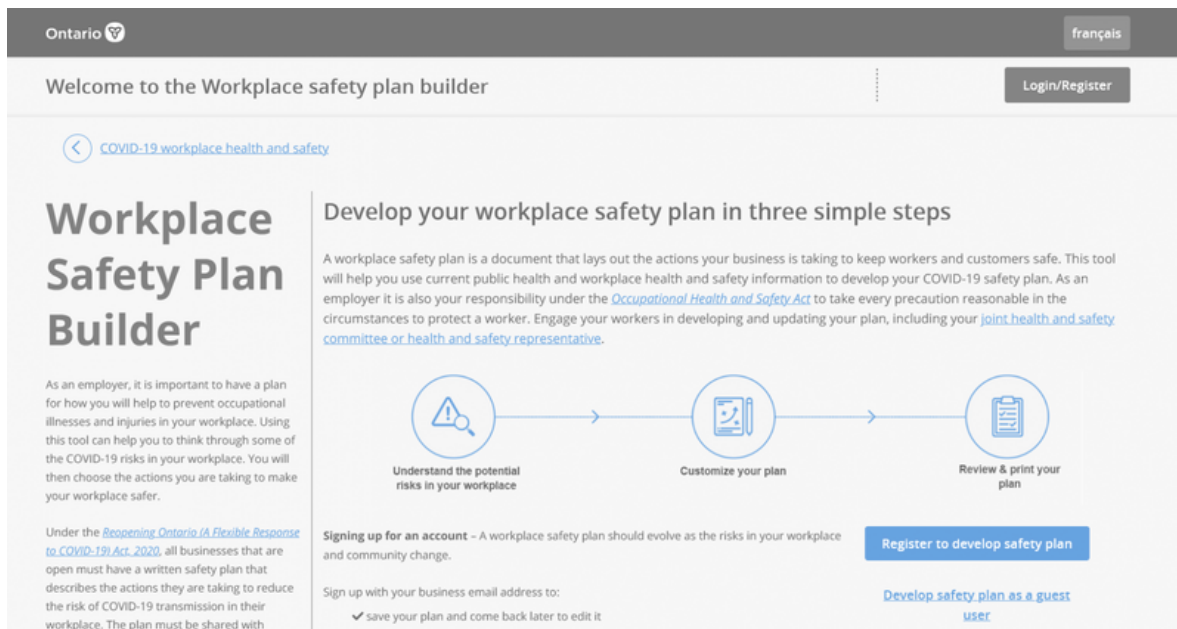
KNOW YOUR RESPONSIBILITIES AS AN EMPLOYER

Make sure you understand and comply with all requirements under the:

- Occupational Health and Safety Act, the health and safety rights and duties of everyone in the workplace
- Employment Standards Act, minimum standards of employment including job-protected leaves
- Reopening Ontario (A Flexible Response to COVID-19) Act (ROA), public health measures and restrictions

Review health and safety rights and responsibilities

Review employment standards rights and responsibilities



DEVELOP WORKPLACE SAFETY PLAN

Use the workplace safety plan builder

Having a written safety plan is mandatory for businesses permitted to be open under the Reopening Ontario Act. **Ensure this plan is posted for employees to see, and inspectors should they visit.**

The workplace safety plan builder will lead you through an easy three-step process to help you develop a customized plan for your business. It will help you think through some of the risks in your workplace and choose the actions you are taking to make your workplace safer.

If you would like more information on developing a safety plan for COVID-19:

- [read the guide](#)
- [review online webinars \(provided by Workplace Safety & Prevention Services\)](#)



SCREENING

Employers are required to actively screen every worker before they enter the workplace at the start of their shift.

Worker and Employee Screening Tool

Customer Screening Tool

Passive Screening Sign

Learn more about **workplace screening for COVID-19** and how **rapid antigen screening** can fit into your screening program.



Rapid Antigen Screening Program

PROGRAM ON HOLD - Click for program information

Our Chamber and the province is experiencing a high demand for Rapid Antigen Tests. We appreciate your patience as there will be a temporary delay in accessing these tests.

Our ordering portal is on hold until a date of delivery has been confirmed.



CAPACITY LIMITS

Make sure you've posted a sign at your entrance indicating your businesses capacity limits.

[Review your sector's capacity limits here.](#)

Not sure how to figure out your businesses capacity limit? Check out the link below.

[Ontario Store capacity calculator](#)

Once you have calculated your store capacity, **[download this occupancy sign template](#)** (MS Word Doc) to post in your store.

As a reminder, **[click here to review the most recent provincial announcement about easing restrictions.](#)**



SIGNAGE

COVID-19 Signage Questions for Businesses and Organizations PDF

General Public Health Measures

- **Avoid Sharing Drinks, Utensils and Cigarettes**
- **Eye Protection**
- Face Covering Signage - **English / French**
- **Physical Distancing**
- **Public Health Measures** - **Mesures de santé publique**
- Posters for Multi-Unit Residential Buildings (**English** - **French**)
- **Sneezing and Coughing**

Specific to Common Areas

- Elevator Manners - **English / French**
- **Hand Hygiene**
- **How to Wash Your Hands** (Public Health Ontario)
- Laundry Room Manners Poster (**English** - **French**)



RESTAURANT AND FOOD SERVICES SECTOR

- [Tip sheet](#)
- [Guidance note](#)


OTHER SECTORS

[Click here](#) and scroll about 1/3 down the page. Look for the info below.

Find your sector

Guidance is provided by the Government of Ontario or our partner health and safety associations.

Search table



Filter table by Sector

Searches include hidden columns



VACCINE CLINIC SCHEDULE

[Click here for the schedule.](#)



PROOF OF VACCINATION

Effective January 4, 2022, businesses and services that require proof of vaccination will only be able to accept enhanced vaccine certificates (the one with the QR code). Enhanced vaccine certificates are available for all vaccinated Ontarians to download:

Get Your Enhanced Vaccine Certificate (online)

If you would like a **printed copy** of your enhanced vaccine certificate, you have the following options:

1. Call the Provincial Vaccine Contact Centre at **1-833-943-3900** to get your certificate mailed to you. This line is open 8 a.m. to 8 p.m., seven days a week.
2. Visit your local library or local MPP office.
3. Go to a **ServiceOntario location**.
4. Arrange to pick up your vaccine certificate at the Health Unit within five business days. This service is available for people with two doses who need proof of vaccination to access businesses and services. Call us at **1-844-478-1400** or **705-995-3810**.