

Wednesday, April 12, 2023

8:00 am – 9:40 am

City Hall, 5th Floor Boardroom

BOARD MEETING MINUTES

Item	Topic	Presenter	Time
1	Call to Order 8:04 am Attended: Ray Ladouceur, Jamie Lowery, Michelle Trudeau, Katie Bevan, Allyson Burse, Brannyn Hale, Rae Brenne, Dayna Greco, municipal liaison Bev Hillier, treasurer Sara Gage and executive director Amber Livingstone Regrets: Absent: Ryan Ivy, Sara Inch Conflict of interest declared by Brannyn Hale re: Building Blocks proposal.	Katie Bevan	8:04 am
2-Vote	2023-16: Motion to accept Consent Agenda. Moved by: Michelle Trudeau Seconded by: Ray Ladouceur Carried	Katie Bevan	8:06 am
3- Treasurer Update	Review of financials Expenses were for remaining partner contribution for TRF grant, storage unit rent for 2022 and part of 2023, office rent.	Sara Gage	8:07 am
4-Vote	2023-17: Motion to accept the financials for March 2023; cheques 2275 to 2287 totaling \$20,467.89 as presented. Moved by: Dayna Greco Seconded by: Rae Brenne Carried	Katie Bevan	8:09 am
5-Report	Executive Director's Report <ul style="list-style-type: none">Undecided if we want to hold AGM at gallery. Michelle would like bar and appetizers for AGM.Get construction plan print outs from Bev; Michelle will mount them, and we will display them at the AGM.	Amber Livingstone	8:10 am
6-Committees	No questions following review of reports.	Katie Bevan	8:15 am
7-Report	Councilor Reports Jamie Lowery:	Jamie Lowery	8:16 am

Next Meeting

Wednesday, May 3, 2023

8:00 am – 9:15 am

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	<ul style="list-style-type: none">• Recommends that Board drafts list of ways Council could provide support to the BIA.• Suggests building awareness of free parking.• Suggests formalizing list of community partners.		
8-Discussion	Construction Working through the process of getting contracts signed. Schedule will be refined as discussions take place with contractors. Joel Therrien is our municipal liaison for the project. Will be touring and introducing him to businesses in the near future.	Bev Hillier	8:30 am
9-Discussion	Building Blocks Security Program Proposal of pilot project to make an impact immediately. Peace officers 24 hours/day. Building Blocks administers program, funds flow through BIA from municipality. Funds in proposal to hire a coordinator to partner with community resources, and act as liaison with businesses and peace officers. Seeking letters of support, funds from community resources and municipality. Discussion included day program ending due to lack of funds, has Rod Bilz attended the CSWBP Advisory Committee, Success of HCAP for downtown businesses. Suggestion to have Rod Bilz present another time to gain more information.	Katie Bevan	8:40 am
10-TRF Grant	Share digital graphics with Board of experiential products, billboard designs, fold out map and retractable banners.	Katie Bevan	9:25 am
11-Adjourn	2023-18: Motion to adjourn. Moved by: Michelle Trudeau Seconded by: Brannyn Hale Carried	Katie Bevan	9:40 am

Katie Bevan: Chairperson

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