

**BOARD MEETING MINUTES**

Item	Topic	Presenter
1	<p><b>Call to Order 8:10 am</b></p> <p><b>Attended:</b> Katie Bevan, Ray Ladouceur, Michelle Trudeau, Rae Brenne, Brannyn Hale, Allyson Bursey, municipal liaison Bev Hillier, treasurer Sara Gage and executive director Amber Livingstone</p> <p><b>Regrets:</b> Jamie Lowery, Dayna Greco</p> <p><b>Absent:</b> Sara Inch, Ryan Ivy</p> <p><b>Guests:</b> N/A</p>	Katie Bevan
2-Vote	<p><b>2024-01: Motion to accept Consent Agenda.</b>                      Moved by: Ray Ladouceur                      Seconded by: Michelle Trudeau                      Carried</p>	Katie Bevan
3- Treasurer Update	<p><b>Review of financials</b>                      Remaining Xmas walk expenses</p>	Sara Gage
4- Vote	<p><b>2024-02: Motion to accept the financials for December 2023; cheques 2355 to 2362 totaling \$6,437.60 as presented.</b>                      Moved by: Brannyn Hale                      Seconded by: Allyson Bursey                      Carried</p>	Katie Bevan
5- Report	<p><b>Questions about Executive Director’s Report</b>                      Bonus dollars continue to decrease.</p>	Amber Livingstone
6- Report	<p><b>Councilor report:</b>                      N/A</p>	
7- Discussion	<p><b>Budget:</b>                      Katie: Need promo meeting dates. Audit committee budgets.                       Beautification budget needs to be increased.                       Safety: Parking garage is still active with street-involved persons. Raise concerns at January Safety meeting (in person). Katie: Lobbying is important.                       \$13,000 budget with \$10K for camera grant.                      Brannyn: Is there an opportunity to activate matching funds from CNB?                      Bev: CNB would need a proposal. The funds from 2023 have remained in the 2024 budget for Community Safety &amp; Well-Being Planner.                       Promotions: 2024 goal is winter street banner</p>	

**Next Meeting**

**Wednesday, February 14, 2024**

8:00 am – 9:15 am

Wednesday, January 10, 2024

8:00 am – 9:15 am

City Hall, 5<sup>th</sup> Floor Boardroom

	<p>Levy: How would an increase benefit the membership? How will the additional funds be used?</p> <p>Bev: Work backwards. Determine how much additional funds are needed, then adjust levy accordingly.</p> <p>Need to pass at the Feb. 7th Board meeting. Next is a membership presentation.</p> <p>To use reserves requires a motion and must indicate the amount being used.</p> <p>Sara advises she needs the proposed 2024 budget within 2 weeks.</p>	
8- Adjourn	<p><b>2024-03: Motion to adjourn 9:25 am.</b> Moved by: Allyson Bursey Seconded by: Brannyn Hale Carried</p>	Katie Bevan

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Katie Bevan: Chairperson

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Date:

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8:00 am – 9:15 am