

BOARD MEETING MINUTES

Item	Topic	Presenter
1	<p>Call to Order 8:04 am</p> <p>Attended: Katie Bevan, Rae Brenne, Allyson Bursey, Brannyn Hale, Sara Inch, Ryan Ivy, Ray Ladouceur, Jamie Lowery, Michelle Trudeau, municipal liaison Bev Hillier, treasurer Sara Gage and executive director Amber Livingstone</p> <p>Regrets: Dayna Greco</p> <p>Guests: Rod Bilz, Tony Limina of Building Blocks</p>	Katie Bevan
2-Vote	<p>2024-05: Motion to accept Consent Agenda. Moved by: Michelle Trudeau Seconded by: Allyson Bursey Carried</p>	Katie Bevan
3- Treasurer Update	<p>Review of financials January expenses: payroll, Christmas Walk</p> <p>Reserves: surplus of \$10,000. Scheduling audit for March.</p> <p>Budget: membership meeting happened January 29th. Attendees voted to approve the budget as presented to the membership. 5% increase to the rate; levy increase for 2024.</p> <p>Report to Council at the February 27th meeting. Notifications out Feb. 28 & 29. There will be 2 separate notifications; one for the rate, and one indicating the maximum increase. 60 days for people to respond to the notifications. If approved at the May 21st Council Meeting, the increase will be added to the June tax bill.</p> <p>Board needs to draft a levy increase message to the membership to go out March 1st.</p>	Sara Gage
4- Vote	<p>2024-06: Motion to accept the financials for January 2024; cheques 2363 to 2369 totaling \$23,068.54 as presented. Moved by: Ray Ladouceur Seconded by: Brannyn Hale Carried</p> <p>2024-07: Motion to accept the 2024 operating budget as presented. Moved by: Rae Brenne Seconded by: Brannyn Hale Carried</p>	Katie Bevan
5- Report	<p>Director's Report</p> <ul style="list-style-type: none"> •XMAS Walk sponsorship goal: \$5000 •Food Fest sponsorship goal: \$5250 	Amber Livingstone

City Hall, 5th Floor Boardroom

	<ul style="list-style-type: none"> •Seeking \$2700 from CNB Event Hosting Fund for Food Fest to cover municipal costs •Seeking \$3500 from CNB event Hosting Fund for Christmas Walk to cover municipal costs •Gateway to the Arts/Nick’s Place for Us leaving downtown March 1, 2024 •Chatelaine’s Bargains closing May 1, 2024 	
6- Report	<p>Councilor report: In budget discussions currently. Suggestion for talking points that can be referred to when visiting businesses.</p>	
Arrivals & Departures	<p>8:30am Ryan Ivy arrives. Guests arrive. Sara Gage departs.</p>	
7- Presentation	<p>Presentation:</p> <ul style="list-style-type: none"> •Wants to help Downtown thrive. Compliment DTNB activities. DTNB is considered a ‘Third Place.’ •Profit with a social purpose. •Alleyway project: Looking to work with CNB to correct drainage issues. •Patio: communal patio on Oak W; future plans for this. •Downtown Security Project: network of CCTV cameras for members. Help with early detection of nefarious/damaging activity. •Arts & Entertainment district: •Homelessness, mental health & addictions: Lobbying feds Bill C75 & provincial Mental Health Act for legislative change. •Seeking support on lobbying gov’t. <p>Metrics? Yes, once projects are implemented.</p>	
Departures	<p>9:15am Jamie Lowery, Brannyn Hale and guests depart.</p>	
8- Construction	<p>Construction:</p> <ul style="list-style-type: none"> •MCA request to modify construction schedule to combine blocks 3 & 2 and complete them by July 5th. Block 1 July 8th to Oct 31st. •CNB analyzing feasibility of request before making a decision. Downtown supports the proposed change. 	
8- Adjourn	<p>2024-08: Motion to adjourn 9:32 am. Moved by: Allyson Bursey Seconded by: Ray Ladouceur Carried</p>	Katie Bevan

Katie Bevan: Chairperson

Date: