

## Apr 9, 2025 | 📅 DIA Board Meeting

Attendees: Maureen Bentley Michelle Trudeau Ray Ladouceur Rae Brenne  
Amber Livingstone (Downtown North Bay) Brannyn Hale Beverley Hillier Katie Bevan  
Jamie Lowery Dayna Greco Ryan Ivy Sara Gage Sara Inch

**Absent:** Ryan Ivy

**Guests:** Karin Pratte, Director, Water & Wastewater & Environmental Services.

Victoria Thomas, Environmental Control Officer

Mark Thomas, City Parks Manager

📍 5th Floor Boardroom, City of North Bay, 200 McIntyre St East

### MINUTES

1. Call to Order at 8:04 am

Katie Bevan declares conflict of interest pertaining to camera micro grant.

**2. Resolution 2025-13: Motion to accept the consent agenda as presented.**

**Moved by Brannyn Hale**

**Seconded by Maureen Bentley**

**Carried**

3. Review of financials: Sara Gage

Camera grants, train deposit, gift card reimbursements.

**4. Resolution 2025-14: Motion to accept the financials for March 2025; cheques 2470 to 2480 totaling \$6,536.98 as presented.**

**Moved by Ray Ladouceur**

**Seconded by Michelle Trudeau**

**Carried**

5. Choose date for AGM:

Tuesday, June 10, 2025. 6-8pm. The Block Public House.

**\*8:30 am Guests arrive**

6. Discussion of waste management and recycling: Karin Pratte, Victoria Thomas, Mark Thomas

- Summer changes: Additional F/T person brings staff for downtown to 4 people. Extended hours, 6am-6pm Monday through Sunday.

**Next Meeting May 7, 8:00 am-9:15 am**

- Early morning clean up downtown, maintenance. Sweeper & Madvac units working together.
- Staff working to ID hot spots. Tracking sharps & waste bins through GIS.
- Discussion of plowing, sidewalk cleaning for parking spots. When a snow event happens; staff are clearing snow, it can take time. Shared resources with Roads for snow removal throughout city. Need for weather protocols for meters, machines and parking authority. Difficult to access during snow event.
- 62 blue bins during summer weather (less in winter).
- Downtown can help promote that blue receptacles are for recycling only, and how to refrain from contaminating them. Connect with Victoria for outreach and information. Gord Young also working on messaging. CNB still picks up cardboard downtown; this is a special service for the BIA commercial tenants.
- Possibility to have ambassadors promoting recycling during Block Party: Contact Karin & Victoria to discuss.

**7. Resolution 2025-15: Motion to Adjourn. That this regular board meeting of Downtown North Bay does now adjourn at 9:29am.**

**Moved by Ray Ladouceur**

**Seconded by Brannyn Hale**

**Carried**

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**Katie Bevan: Chairperson**

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**Date:**

#### **Action items**

- ☐ Sara Gage: remaining funds from camera grant.
- ☐ May: invite auditors to Board meeting; motion needed to accept audit.
- ☐ Budget talks to start in August; goal to have decisions by October.
- ☐ Email membership: Save the date for AGM
- ☐ Email Victoria Thomas: Recycling info & ambassadors for Block Party

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